



COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

DATE:	Monday, 22 March 2021
TIME:	7.30 pm
VENUE:	https://www.tendringdc.gov.uk/livemeetings

MEMBERSHIP:

Councillor Skeels(Chairman)	Councillor Davis
Councillor Chittock(Vice Chairman)	Councillor King
Councillor Amos	Councillor Miles
Councillor Clifton	Councillor Steady
Councillor Davidson	

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Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Keith Simmons Email: democraticservices@tendringdc.gov.uk or Telephone on 01255 686580

DATE OF PUBLICATION: Friday, 11 March 2021

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 1 - 14)

To confirm and sign as a correct record, the minutes of the last two meetings of the Committee, held on Monday the 8 February 2021 and the Monday the 1 March 2021.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 38

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

5 Rail Fares - the annual increase in fares and the impact on residents and the affordability of commuting from the area.

To purpose of the following Items are to enable the Committee to look at the impact of annual rail fare increases and how that affects the residents of Tendring.

As part of this enquiry the following has been arranged:

a A Q&A with Jonathan Denby (Head of Corporate Affairs) from Greater Anglia

Rail fares policy for the UK rail network is set by the government of the day – a situation that has been the case for many decades, both during the British Rail era and in the revised industry structure in place from the mid-1990s onwards. Central government specifies the contracts for train operators and the policy framework within which they operate, including the premiums they pay back to government.

So in looking at how rail fares work for the citizens of Tendring, we need to start from the way the system is set up and then look at how we best make it work for the area. At Greater Anglia, we're happy to talk about how we can collectively ensure customers can make best use of the good value fares that are already in place and look at what other opportunities there may be for providing the best deals for rail travellers.

- b** John Smock, Hon. Sec. of the Tendring District Transport Liaison Board AND Hon. Chair to "ONTRACK" will give an oral presentation on rail fares.

The National fares System is very complex and certain parts of it like the railcards. Family Railcard, Seniors, Disabled, Young persons) are enshrined in the Transport Acts but the network south east card , two together card and some others are commercial initiatives outside of that statutory framework. There are national fares and local Operator set fares. The former apply to longer distance journeys across the whole rail network and the latter apply to local journeys.

6 **Michael Carran (Assistant Director of Economic Growth and Leisure) will give a presentation about Tendring4Growth (Pages 15 - 24)**

To enable the Committee to consider the Tendring4Growth underpinning theme in the new Corporate Plan.

To assist the Committee with its enquiry of this matter the report to the Cabinet on 24th of January 2020 is attached.

7 **Recommendations Monitoring Reporting (Pages 25 - 30)**

To present to the Committee the updated Recommendations Monitoring Report, outlining any recommendations the Committee have sent to Cabinet. The Committee is requested to consider the report and determine whether any further action is required on the recommendations submitted.

8 **Scrutiny of Proposed Decisions**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

There were no forthcoming decision at this time.

9 **Work Programme (Pages 31 - 40)**

Within this item the Committee will be invited to consider the arrangements for the development of the Committee's work programme for 2021/22 and the 'Annual' Report for the Committee (which in this case will span 2019/20 and 2020/21).

Date of the Next Scheduled Meeting

The next scheduled meeting of the Community Leadership Overview and Scrutiny Committee is to be held at 7.30 pm on Monday, 10 May 2021.

**MINUTES OF THE MEETING OF THE COMMUNITY LEADERSHIP OVERVIEW AND
SCRUTINY COMMITTEE,
HELD ON MONDAY, 1ST MARCH, 2021 AT 6.00 PM**

Present:	Councillors Chittock (Vice-Chairman), Amos, Davidson, Davis, King, Miles and Steady
In Attendance:	Anastasia Simpson (Assistant Director (Partnerships)), Keith Simmons (Head of Democratic Services and Elections) and Keith Durran (Democratic Services Officer)

1. CHAIRMAN FOR THE MEETING

In the absence of the Chairman of the Committee (Councillor Skeels), the Chair was occupied by the Vice-Chairman (Councillor Chittock).

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Councillor Skeels and Councillor Clifton sent their apologies (no substitutions).

3. DECLARATIONS OF INTEREST

There were none on this occasion.

4. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38

On this occasion no Councillor had submitted notice of a question.

**5. REFERENCE REPORT FROM THE NEGC LTD JOINT SCRUTINY PANEL - A.1 -
SCRUTINY OF NEGC LTD AND GOVERNANCE OF FUTURE COUNCIL
CONTROLLED COMPANIES.**

It was reported to Members that the Resources and Services Overview and Scrutiny Committee and the Community Leadership Overview and Scrutiny Committee, at their respective meetings held on 29 July 2019 (Minute 15 referred) and 5 August 2019 had both approved that a joint scrutiny panel be established in order to scrutinise the work of the North Essex Garden Communities Limited (NEGC) and, in particular, its interim business plan and future business plans. This decision recognised that elements of the scrutiny process concerning the work of NEGC Ltd were within the terms of reference of both Committee and therefore a joint scrutiny panel provided an effective use of capacity and resources.

The membership of the Joint Scrutiny Panel was reported to the Committee as were details of its meetings in 2019 and 2020. The Joint Scrutiny Panel had looked at the various responsibilities of the Council as community leader, shareholder of NEGC Ltd and having a Director of the Board of that Company. The inherent conflicts and the management of those conflict points were reported to the Panel and were summarised by the Head of Democratic Services and Elections to the Committee.

NEGC Ltd had been established in 2016/17 by the partner Councils (Braintree, Colchester, Essex and Tendring) to undertake work for those partner Councils to secure

approval of Part 1 of the District Local Plans as they all included commitments to Garden Communities across their combined areas. Councillor Neil Stock OBE had been appointed as the Council's Director on the NEGC Ltd Board.

Members were informed that across all meetings of the Joint Scrutiny Panel there was reference to best practice models for governance arrangements for Council controlled/influenced companies such as NEGC Ltd. In part that discussion was about what might be appropriate for the future development of governance around NEGC Ltd, but, also around future companies that the Council may establish or participate in.

The Head of Democratic Services and Elections referenced the definitions in Part V of the Local Government and Housing Act 1989 and cited examples such as where Councils could determine over 50% of the Board of a Company as one that was controlled and between 20-49% of the Board as one that was influenced. In addition, since then, there were the recording requirements for Companies general of those persons with significant control. As such, it was distinguishable from circumstances where a Council held very little control of a Company. The arrangements referenced in the recommendations from the Joint Scrutiny Panel were not intended to apply to companies the Council had little influence or control over.

At the Joint Scrutiny Panel's last meeting, it noted the decision of the North Essex Garden Communities Ltd Board on 6th July 2020 to take all the necessary steps to wind up its three Local Delivery Vehicles. The three Councils concerned had also all approved that NEGC Ltd itself cease trading on 31 August 2020 and that the necessary winding up procedures for it be undertaken, subject to the Leader of the Council, in consultation with the Section 151 Officer and the Monitoring Officer, being satisfied around the final accounting processes.

On the basis that the NEGC Ltd was being wound up the Joint Scrutiny Panel had concluded its work based on the approved scope and terms of reference for the Panel. However, in looking at good governance models for Councils with controlled/influenced Companies, the Panel had recommended that a Shareholder Group be established should such a Company be established/joined in the future. It also indicated that the model terms of reference as submitted to the Panel should be the basis of the terms of reference for such a body but that they be adjusted as necessary for the particular circumstances, business of the Company concerned and consideration of such matters as how co-opted members were to be defined. The model terms submitted had originated with the Lawyers in Local Government organisation.

The Head of Democratic Services and Elections advised the Committee that, with the exception of NEGC Ltd, there were no other similar Companies where this Council would be recordable with Companies House as a "person with significant control" and there were no others he was aware of that were intended to be established/joined by the Council at this point in time.

The Committee was advised of the discussion at the Audit Committee on 25 February 2021 on the same matter and the Committee had before them the decision on the same as recorded in the draft Minutes from that meeting (Minute 18 refers).

Following discussions it was moved by Councillor Miles, seconded by Councillor Steady and **RESOLVED** that the Committee:

1. Notes that the Joint Scrutiny Panel has been dissolved following the decision for NEGC Ltd to cease trading (and for it to be wound up) as the rationale for establishing the Panel (and the approved scope of the Panel), has ended and that Cabinet be requested to note the same.

2. Notes the following recommendations from the Joint Scrutiny Panel and formally submits (a), (b), (d) and (e) below to the Cabinet for its consideration:
 - (a) To record and applaud the hard work of officers in respect of the development of the Tendring-Colchester Borders Garden Community that resulted in the proposals for the Garden Community being accepted by the Local Plan Inspector in his enquiry into the draft Local Plan.
 - (b) To note that there is important work being undertaken on various work streams to secure an exemplar development through the Tendring-Colchester Borders Garden Community.
 - (c) To establish a further Joint Scrutiny Panel at an appropriate time in the future to monitor, examine and review arrangements for delivery of the Tendring-Colchester Borders Garden Community (and particularly the commitments and financial expose of the Council to any external body established by the Council to lead on the development of that Garden Community).
 - (d) To endorse the principle that where the Council establishes/joins a company limited by shares (on its own or with other bodies) that it also establishes a Shareholder Group (either solely or with the other public bodies where the company established jointly) and that a recommendation be submitted to Council to include this in the Constitution for when the Council does establish/join such a company.
 - (e) That the broad approach to the terms of reference of any such Shareholder Group, as submitted to the Joint Scrutiny Panel based on the good practice identified by Lawyers in Local Government, be referred to a small group made up of representatives from Cabinet, the Chairmen of the two Overview and Scrutiny Committees and the Chairman of the Audit Committee, together with the Monitoring Officer and the Section 151 Officer prior to further a further recommendation being submitted to the Cabinet.

The meeting was declared closed at 6.34 pm

Chairman

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Community Leadership Overview and
Scrutiny Committee

8 February 2021

MINUTES OF THE MEETING OF THE COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE, HELD ON MONDAY, 8TH FEBRUARY, 2021 AT 7.30 PM

Present:	Councillors Chittock (Vice-Chairman, in the Chair), Amos, Clifton, Davidson, Davis, King, Miles and Steady
Also Present:	Councillor C Guglielmi (Deputy Leader) and McWilliams (Portfolio Holder for Partnerships)
In Attendance:	Anastasia Simpson (Assistant Director (Partnerships)), Tim Clarke (Assistant Director (Housing and Environment)), Keith Simmons (Head of Democratic Services and Elections), John Fox (Public Health, Wellbeing & Environmental Protection Manager), Keith Durran (Democratic Services Officer) and Matt Cattermole (Communications Assistant)
Also in Attendance:	Kirsty O'Callaghan (Head of Strengthening Communities at Essex County Council)

11. CHAIRMAN FOR THE MEETING.

In the absence of the Chairman of the Committee (Councillor Skeels), the Chair was occupied by the Vice-Chairman (Councillor Chittock).

12. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Councillor Skeels sent his apologies (no substitute).

13. MINUTES OF THE LAST MEETING

The Minutes of the last meeting of the Committee held on Monday 30 November 2020 were approved as a correct record and were then signed by the Chairman.

14. DECLARATIONS OF INTEREST

There were none on this occasion.

15. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38

On this occasion no Councillor had submitted notice of a question.

16. REPORT OF HEAD OF STRENGTHENING COMMUNITIES AT ESSEX COUNTY COUNCIL. - A.1 - SOCIAL ISOLATION AND MENTAL HEALTH.

Summary of Issue

The Committee heard how the impact of social isolation and loneliness on an individual's physical and mental wellbeing were well known. Social isolation had been recognised as a risk factor for suicide with an increased risk of depression, low self-esteem, reported sleep problems and increased stress response. Loneliness was considered to have an adverse impact on the condition of the heart and was a strong

predictor of premature death, with people who were lonely more likely to be readmitted to hospital, had longer stays and more visits to GPs or A&E.

The Impact of COVID on social isolation and loneliness

The Committee also heard that the COVID pandemic had posed significant health risks to the District's population; however, the risk to health outcomes extended beyond the clinical risk of COVID. The socio-economic and lifestyle factors that influenced health outcomes had also been adversely disrupted during the pandemic.

Members were informed that COVID had also amplified and increased the pace at which cohorts of people who would traditionally be at risk of social isolation were impacted, but also it had created a new group of people who had become increasingly anxious about the disease itself and the impact on their life. These included parents who had become increasingly isolated either due to financial impacts or the absence of informal connections through schools; people whose employment had changed through furlough, working at home or unemployment; and the recently bereaved who had been unable to have the normal in-person connections that would have supported them during that difficult time.

There would also be a generation of children and young people who had been adversely affected by the pandemic and that would likely have long term impacts for their emotional wellbeing, educational outcomes and longer-term economic wellbeing.

It was reported to the Committee that the [Essex Joint Health and Wellbeing Strategy 2018 – 2022](#) identified social isolation and loneliness a key priority. A whole system approach had been mobilised in 2019 designed to connect resources across the system.

The key aims were:

- *Communities had a better understanding of the impact of loneliness and how to help each other.*
- *There was a range of community led support to prevent and reduce loneliness and build capacity to support people to live well.*
- *People who were lonely, or at risk of loneliness were recognised and could access local information and support to live well.*
- *People with complex needs could access support to reduce loneliness and feel part of their local community.*

This approach included:

- Commissioned services addressing social isolation and loneliness as part of their wider response to improve independence. There were a range of ECC commissioned services that delivered specialist services to support people, promoted wellbeing and helped them to gain/regain independence, those included the Essex Children and Family Wellbeing Service, Alzheimer's Society - Dementia, Carers First - carers, ECL - sensory, Summit – Learning Disabilities and Autism, Futures in Mind – mental health to name but a few. Beyond that, there were a range services commissioned by CCG/health partners as well as

other local programmes that addressed the issues of social isolation and loneliness.

- Services directly commissioned to tackle social isolation and loneliness. Provide, had been the strategic partner to tackle loneliness, delivered a single point of access for the Livewell/Linkwell network support that included the Care Navigator Plus network (a partnership between a number of voluntary sector and community sector providers using a social prescription approach). The Rural Community Council of Essex (RCCE) as a Livewell Linkwell partner delivered the social prescribing and the social isolation model, including the United in Kind coaches – as did the West Essex Community Action Network (WECAN). Social engagement partners delivering Essex Befriends, or befriending service, included Action for Family Carers, MIND, Mencap and independent Age.
- Place based community care and support. Primary Care Networks were key to integrating primary care with secondary and community services, pivotal to improving population health and taking a proactive approach to hidden needs to support. Social Prescribing Link Workers helped to reduce health inequalities by supporting people to unpick complex issues affecting their wellbeing, and enabled people to have more control over their lives. There was also a multitude of smaller and larger infrastructure organisations such as the Council for Voluntary Service (CVS) organisations and volunteer centres who worked to build community resilience and in doing so tackle loneliness.
- Community Networks. Faith communities played a positive role in neighbourhoods and supported those most in need, strengthening resilience, reinforcing local identity and helped to connect communities. The Essex Faith Covenant continued to drive the partnership between faith communities and public services. Parish and Town Councils, as the first level of local government provided communities with a democratic voice. Networks like those played a key role in the identification of local needs and utilising community assets that provided a structure to take local community action. The importance of Neighbourhood level schemes had emerged as an effective means to reduce loneliness and isolation during the pandemic.

The future model for tackling social isolation and loneliness

Members heard how there was a need in any future model to amplify what already existed in terms of the offer to increase the connectedness and ensure that the scope of the offer addressed the needs of emerging cohorts who were becoming increasingly isolated because of COVID. An offer was needed that sought to provide formal support alongside resilience building and encouraged conversations around isolation and loneliness that built on existing pathways and expertise within the system.

People's identities were being impacted and generated a negative sense of being; such as:-

- Sense of loss, shame, confusion, failure, frustration and range of other emotions leading to feelings of helplessness, a lack of confidence and self-esteem and sense of belonging thereby:-

- Leading to isolation and/or loneliness and whilst this might have been felt previously in those families and areas that were more deprived, this was now transcending populations regardless of personal socio-economic status.
- Those groups included:
 - COVID recovery; long COVID sufferers,
 - minority groups; faith groups;
 - new parents; lone parents
 - young men and women
 - Those who were now unemployed or had seen changes in their employment
 - The bereaved

There was therefore a pressing need to innovate responses that resonated and engaged those, who unaware about the support available, or that they could benefit from some support and where to get it.

Next Steps:

The Committee heard that the Health and Wellbeing Board members would discuss the issues, provide their different perspectives, and consider what and where the gaps might be in the current approach.

The Committee thanked Kirsty O'Callaghan (Head of Strengthening Communities at Essex County Council) for her report and **RESOLVED** to note its contents.

17. REPORT OF THE ASSISTANT DIRECTOR OF ENVIRONMENT AND HOUSING. - A.2 - MITIGATION MEASURES FOR IMPACT OF PUBLIC FIREWORK DISPLAYS

Further to both Minute 12 of the meeting of the Committee held on 28 September 2020 and Minute 24 of the meeting of the Full Council held on 24 November 2020 the Committee heard that in terms of the previous request to Council in Councillor Sue Honeywood's motion on this matter the Council had no legal enforcement powers to undertake that work and so any request to organisers would be for them to comply with on a voluntary basis only.

- **Advertising Events** - the Council had no powers to require organisers of public events to advertise their event prior to it occurring. However, by their very nature public events were routinely advertised in order to ensure that they had a sufficient attendance and on that basis nearby residents were also likely to be aware. In addition, where the organisers of an event attended the Safety Advisory Group and where potential disturbance to neighbours was likely to occur, for example through fireworks or the provision of music, then advice was given to the organisers to contact neighbours to make them aware. However, that advice could not be enforced.
- **Animal disturbance** – It was reported that in the last year there had been a number of complaints in terms of fireworks potentially distressing animals (such as horses) and on that basis that an event should not take place. Reference was made to the Animal Welfare Act 2006 which, under section 4, made it an offence to cause an animal to suffer. On the basis that any individual could set off fireworks at their property as a private individual and it was not regarded as an offence in terms of neighbours' pets, the relative infrequency of major public

events which tended to operate in early November or on significant dates, and the lack of specific legislation which banned public firework events it was not considered an offence by an event organiser to hold a firework event.

Other Actions

The Committee also heard that as per the motion as previously approved by Full Council, the Council could determine whether it wished to run a publicity campaign in relation to fireworks. Both the timing of the campaign and content would need to be considered to ensure an effective message was provided at the correct time.

An event proposed within Tendring in November 2020 had been subsequently cancelled due to a social media campaign, originally in terms of distress to animals, which had then developed and resulted in personal threats to the event organiser and potential threats to anyone who attended the event. Therefore any message provided needed to be balanced, highlighted what was permitted but also encouraged achievement of high standards. Within that campaign the benefits of quieter fireworks could also be identified. However, that would only be on a voluntary basis by event organisers.

The Council had a presence on social media sites for disseminating advice and information which had been found to be effective in reaching significant numbers of people in the area and could be used to promote messages in respect of firework displays.

Tim Clarke (Head of Housing and Environment) reported to the Committee that Central Government had received a report from the Parliamentary Petitions Committee inquiry into Fireworks in March 2020. From that report the Government had subsequently recommended that:

“While people who want to ban the public from buying and using fireworks have valid concerns that must be addressed, we cannot support a ban before other, less drastic but potentially more effective, options have been fully explored”.

The Committee heard how Government had commissioned a piece of work from the Office of Product Safety and Standards in relation to the decibel level of fireworks to collate data for an evidence base, however this was still to be produced.

Mr Clarke also reported that Government had recommended that:

“... the Government work with Local Authorities to identify a best practice approach to a revenue-neutral, mandatory permit system for fireworks displays, where local evidence suggests this is necessary to protect the community. The Government should work with a Local Authority to pilot the approach before the end of 2020, with a view to legislating to empower all Local Authorities to establish mandatory permit schemes where they deem it necessary”.

That had been supposed to start in autumn of 2020 but Mr Clarke was not aware that any such pilot had commenced to date.

The Members also heard about another recommendation in the report that read:

“... the Government fund and coordinate a major, national awareness campaign on the responsible use of fireworks to get this message across to the public.”

That Campaign had started and the advertising material was available for the Council to use.

After a full in-depth discussion it was moved by Councillor Steady, seconded by Councillor Amos and **RESOLVED** that the Committee **RECOMMENDS** to Council that:

- The Council is made aware of the Government’s response to the Petitions Committee.
- The material already available to the Council from Central Government be used as part of the public relations campaign for firework mitigation.
- The Chief Executive write a letter to Central Government in support of any measures coming forth to tighten the restrictions on licensable sales of fireworks.
- A channel is developed for information in relation to the illegal and underage sale of fireworks to be passed along through the Council to Trading Standards.

18. REPORT OF THE LEADER OF THE COUNCIL. - A.3 - PRIORITY FOR ACTIONS 2021/22 AND MONITORING DELIVERY OF THOSE ACTIONS.

The Committee heard how the Council had previously approved a Corporate Plan for 2020/24 and that it had established Council’s strategic direction for those four years. That strategic direction itself sought to reflect the issues that mattered most to local people, the national requirements from Government and the challenges that faced the District over that time period. The Corporate Plan had been adopted unanimously at the Council meeting held on 21 January 2020 (Minute 78 referred).

The themes of the 2020/24 Corporate Plan were:

- Delivering High Quality Services
- Building Sustainable Communities for the Future
- Strong Finance and Governance
- Community Leadership through Partnerships
- A Growing and Inclusive Economy

Members were informed that Cabinet established each year its priority actions to deliver against the Corporate Plan and thereby ensured that the ambition of that Plan remained central to its work. The priority actions did not cover every separate element of the ambition of the four year Corporate Plan; nor were they intended to indicate that other projects, schemes or activities were not being pursued. They were though intended to reflect imperatives across the Council and for the District and actions that it was right to focus on in that year.

Members also heard that 2020 had been an exceptional year not only nationally but globally. The Council’s Community Leadership role had never been more important. The Council had taken on additional responsibilities and supported its residents and businesses through the COVID-19 pandemic. Whilst Tendring District Council had not formally reported on its performance against its priorities during 2020, much had been achieved including but not limited to:

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- The roll out of numerous grants in excess of £38million to businesses
 - The adoption of a local Back to Business Agenda which not only supported businesses to survive but prepared to help them flourish.
 - An Economic Growth Strategy focused on recovery for the future.
 - Allocation of monies from the Tendring Community Fund to Ward Councillors that provided grants to local organisations that enabled them to respond to the pandemic locally.
 - Business continuity arrangements had immediately been invoked to ensure Council services remained in place where they were able to do so and for those services impacted by the various lockdowns, staff were redeployed to work with different teams in response to the pandemic, such as the Community Hub.
 - Adoption of a Climate Change Action Plan to meet the Council's aspirations towards the Climate Emergency.
 - Section 1 of the Local Plan had been found sound by the Planning Inspectorate thereby establishing the 5 year housing supply of 550 dwellings per annum, a North Essex vision and the Garden Community at Tendring Colchester Borders
 - A balanced budget and revised governance arrangements had ensured democratic decision making continued throughout.
 - Council had adopted a Corporate Housing Strategy in order to deliver homes to meet the needs of local people, making the best use of, and improving, existing housing and supporting people in their homes and communities. Separate strategies and policies had been introduced to assist in reducing homelessness and rough sleeping in the District, providing financial assistance policies for private sector housing and acquiring land and buildings to increase council housing stock.

All of those had provided a strong foundation on which the Council would continue to deliver its priorities during the remaining years of the Corporate Plan. The 2021/22 actions would, of themselves, underpin further actions in 2022/23. As such, it was appropriate to invest time and energy to delivering them.

A provisional list had been prepared following consultation with individual Portfolio Holders and the Leader of the Council and that was set out at Appendix A to the report before the Committee.

After discussion it was moved by Councillor Steady, seconded by Councillor Davis and unanimously **RESOLVED** that this Committee **RECOMMENDS** to **CABINET** that:

- Any specific schemes that Members wish to be considered be submitted to the appropriate Portfolio Holder for an initial evaluation and then submitted to Cabinet for its formal decision.

It was then moved by Councillor Miles, seconded by Councillor Davis and unanimously **RESOLVED** that this Committee further **RECOMMENDS** to **CABINET** that:

- Cabinet re-examines its position with the view to establishing a wider focus in relation to the expenditure of monies.

19. **REPORT OF THE CORPORATE FINANCE & GOVERNANCE PORTFOLIO HOLDER.**
- A.4 - PROTOCOL FOR CABINET AND OVERVIEW & SCRUTINY ROLES

It was reported to the Committee that, in May 2019, Statutory Guidance had been published by the Ministry of Housing, Communities & Local Government on Overview and Scrutiny in Local and Combined Authorities. This Council, in operating a Leader and Executive Governance Model must have regard to it when exercising its functions and it should be followed unless there was a good reason not to in a particular case.

Section 2 of the Government's Statutory Guidance referred to Culture and expressly stated that:-

"The prevailing organisational culture, behaviours and attitudes of an authority will largely determine whether its scrutiny function succeeds or fails.

While everyone in an authority can play a role in creating an environment conducive to effective scrutiny, it is important that this is led and owned by members, given their role in setting and maintaining the culture of an authority.

Creating a strong organisational culture supports scrutiny work that can add real value by, for example, improving policy-making and the efficient delivery of public services. In contrast, low levels of support for and engagement with the scrutiny function often lead to poor quality and ill-focused work that serves to reinforce the perception that it is of little worth or relevance.

Members and senior officers should note that the performance of the scrutiny function is not just of interest to the authority itself. Its effectiveness, or lack thereof, is often considered by external bodies such as regulators and inspectors, and highlighted in public reports. Failures in scrutiny can therefore help to create a negative public image of the work of an authority as a whole."

The Committee heard that the Guidance recommended an 'executive-scrutiny protocol' which helped define the relationship between the two arms of the organisation, dealt with the practical expectations of scrutiny committee members and the Executive, as well as the cultural dynamics. Councils should have considered adopting a protocol, e.g. through formal agreement at both scrutiny committees and Cabinet, then a formal integration into the Council's constitution.

The Committee also heard that the Council already had strong measures in place to demonstrate the openness of Cabinet being held to account and had introduced some time ago that Group Leaders of all political groups would have the right to attend Cabinet meetings and speak on agenda items although they were not able to vote. The Terms of Reference of the Resources and Services Overview and Scrutiny Committee stated that the position of its Chairman and Vice-Chairman would normally be a Member of a political group not represented on the Cabinet. Informal Group Leaders meeting were also held at which the Leader or Deputy Leader could share information on matters in advance of their going to Cabinet or other topics, which had proved particularly useful during the Council's response to the COVID-19 pandemic. The Chief Executive also held regular All Member Briefings, at which Portfolio Holders had presented ideas on early strategies and policies for discussion. Furthermore the Deputy

Leader chaired a Constitution Review Working Group, whose membership was made up by representatives of nearly all political Groups of the Council.

Members were informed that, as previously requested by Cabinet, Senior Officers had produced a draft Protocol for Cabinet and Overview and Scrutiny roles for consultation with Chairmen of the Overview and Scrutiny and Audit Committees, the Deputy Leader and the Portfolio Holder for Partnerships. The Statutory Guidance had been considered in the production of the draft Protocol together with taking into account comments received through the consultation.

The draft Protocol introduced a number of principles and how it applied between the roles of Cabinet and Overview and Scrutiny building upon a relationship of trust whilst both bodies were performing their statutory functions, whilst acknowledging the inter-relationship with Audit. It was designed to sit alongside the range of other commitments to openness and inclusiveness as set out above.

The draft Protocol also set out how Policy Development Overview and Pre-Decision Scrutiny could work in addition to the traditional views of solely holding the Cabinet to account. The importance of timely overview and scrutiny in budget setting and monitoring throughout the year showed how the process could add value, by reviewing whether the financial plans and strategies of the Council were sound and had taken into consideration all relevant factors.

The Committee heard how the Performance Measurement and reporting provided insight into whether value for taxpayers' money had been achieved and whether improvements were necessary, feasible and affordable. Reporting general performance data to an Overview & Scrutiny Committee enabled scrutiny to capture the right level of data so they could support delivery of services or priorities – and could make recommendations, if necessary. In some instances further enquiry of an activity could be warranted and the Committee would factor how that work could be accommodated in that Committee's work programme.

The Committee also heard that through its individual work programme the Overview and Scrutiny Committees would consider the Cabinet's adopted priorities in support of the Council's Corporate Plan, areas of planned policy development over the relevant Municipal Year (and the next) would be provided and they would be asked to highlight any areas where overview & scrutiny could be specifically invited to assist in work (including Community Leadership areas). The enquiries included within the work programme could be identified to add value to the Council as a whole and the District. The allocation of enquires to specific Overview and Scrutiny Committees would be in accordance with their respective terms of reference.

It was reported to Members that the draft Protocol also referred to how Overview & Scrutiny recommendations to the Cabinet would be dealt with and included how to further clarity could be sought if needed.

Some additional operational matters had been included for completeness that determined the relationship that covered the response to urgent items of Cabinet Business, Scrutiny Consideration of Confidential Decisions, Call-in and Councillor Call to Action which built upon the requirements within the Constitution.

With due regard to the Council's Statement on Councillor development, training would be made available for Overview & Scrutiny Committee members, Cabinet Members and support Officers on the Protocol and elements referenced in it that included work planning, budget scrutiny, performance data and key lines of enquiry. In the Overview & Scrutiny Annual Report submitted to Full Council each year there would be a section demonstrating the impact of Overview & Scrutiny and the effectiveness of the Protocol.

All Members were expected to adhere to the Protocol in their respective roles, and once formally adopted by Council, the Protocol would be incorporated within Part 6 of the Council's Constitution.

After discussion it was moved by Councillor Clifton, seconded by Councillor Amos and **RESOLVED** that the Committee **RECOMMENDS** that:

- Full Council approves the draft Protocol for Cabinet and Overview and Scrutiny roles, as set out in Appendix B to the Portfolio Holder's report;
- the adopted Protocol be incorporated within Part 6 of the Council's Constitution; and
- The Constitution Review Working Party revisits the Committee structure in due course.

20. SCRUTINY OF PROPOSED DECISIONS

The Committee **NOTED** the comments of the report.

21. RECOMMENDATIONS MONITORING REPORT

The Committee **NOTED** the contents of the report.

22. REVIEW OF THE WORK PROGRAMME

The Committee **NOTED** the contents of the report.

The meeting was declared closed at 10.15 pm

Chairman

Key Decision Required:	No	In the Forward Plan:	Yes
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CABINET

24th JANUARY 2020

REPORT OF THE LEADER OF THE COUNCIL

A.1 TENDRING4GROWTH

(Report prepared by Ewan Green and Christian Bone)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

This report seeks endorsement of actions to develop and deliver the corporate plan theme Tendring4Growth as a catalyst for sustainable economic growth across the District, supporting businesses and communities.

EXECUTIVE SUMMARY

Overview



TENDRING4GROWTH

Tendring4Growth (T4G) will be a catalyst to create growth through partnership and investment across the District. T4G in action will bring together partners, local businesses and communities to ensure growth in the district is sustained and that it benefits all who live and work in Tendring.

Tendring4Growth will underpin and support delivery Council's Corporate Plan (2020-2024) priorities:

- Develop and attract new businesses
- Support existing businesses
- More and better jobs
- Promote Tendring's tourism, cultural and heritage offers
- Maximise our coastal and seafront opportunities

T4G will underpin actions and services delivered by the Council and it is a brand through which Tendring can be promoted both locally and nationally. The success of T4G is dependent on both internal and external factors which focus on the services and support offered and the way in which these are delivered. This is dependent on T4G becoming embedded into the culture of the Council and having a positive impact both internally, with staff and elected members, and externally with local businesses and residents.

Whilst local businesses and stakeholders have had some degree of exposure to the T4G there is a requirement for further investment in branding & promotion, T4G Business Week

and the provision of dedicated business support activity (a 3 year external commission) to help stimulate and sustain business growth. These activities will help to bolster business growth rates; support new start-ups and attract inward investment.

In total a budget of £90,000 is sought in 2019-20 to deliver Tendring4Growth activity.

This paper sets out how Tendring4Growth can be used as a means of drawing together activities, projects and initiatives within the Council that are linked to the objectives in the Corporate Plan, the Local Plan and other key place shaping strategies for the District such as Housing; Economic Growth; Creative & Cultural; Tourism; and Heritage.

T4G needs to be a Council wide philosophy that underpins the organisations strategic thinking and its operational activity to ensure long term success. T4G will be embedded corporately within the culture of the organisation at all levels (Members and Officers) and this will be achieved by developing linked principles and values (leadership tools; typically including strategies and policies) and then reinforcing these through practices and processes (management tools) including communications, training and delivery of services.

Actions to support delivery will be developed as part of annual Departmental Service Plans. In order to track progress and impact a set of Success Measures will be established for T4G, including outputs and outcomes from activities, and this will be reported through an Annual Report.

RECOMMENDATION(S)

Cabinet is asked to:

1. **agree the overall approach to Tendring4Growth as outlined in the report;**
2. **approve the allocation of £60,000 of agreed Section 106 funds to commission a 3 year business support service;**
3. **approve the allocation of £30,000 from the Regeneration and Investment Budget to deliver actions for 2020-21;**
4. **note actions to deliver Tendring4Growth will be will developed as part of annual Departmental Service Plans; and**
5. **note an Annual Report on Tendring4Growth activity will be produced.**

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

Tendring4Growth will help the Council to achieve its corporate vision and address challenges that the District faces including:

- Pockets of high unemployment
- Health inequality
- Low economic activity
- Reducing budgets while delivering key services
- Poor infrastructure
- Place shaping for the future

Tendring4Growth is an underpinning theme within the 2020-2024 Corporate Plan and will support each of the 4 four priorities:

1. Delivering High Quality Services
2. Community Leadership Through Partnerships
3. Building Sustainable Communities for the Future
4. A Growing and Inclusive Economy

This will be achieved through a range of action across all Services including:

- Develop and attract new businesses
- Support existing businesses
- More and better jobs
- Promote Tendring's tourism, cultural and heritage offers
- Maximise our coastal and seafront opportunities

FINANCE, OTHER RESOURCES AND RISK

Delivery of specific TENDRING4GROWTH activity will require a budget of £90,000 in 2019-20 and funding for this is available within existing budgets:

Action	Details	Costs	Funding Source
Business Support Commission	3 Year commission 2021-2024	£60,000	Section 106 Funds
T4G Development and Promotion	Launch Event Brand Development Staff Training	£10,000	Business, Investment and Growth Budget
Bi-monthly networking Events	Hosted by TDC at local venues	£3,000	
T4G Business Week 2020	<ul style="list-style-type: none"> • Jobs & Careers Fair • Sector themed events • Blue Ribbon Awards • T4G Networking event 	£17,000	
Total		£90,000	

It is proposed to allocate £30,000 from the Business, Investment and Growth Budget which currently has an unallocated budget of £700,000 which was brought forward into 2019/2020. The allocation of £30,000 (and the proposed allocation of £20,000 for North Essex Economic Strategy) will reduce the unallocated carried forward budget to £650,000.

It should be noted that opportunities to attract sponsorship and grant support to offset the above costs (particularly for T4G Business Week) will be pursued on an ongoing basis.

LEGAL

Councils are empowered to promote and build greater economic growth through subsidiary powers under Section 111 of the Local Government Act 1972 and General Power of Competence under Section 1 of the Localism Act 2011.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed delivery in respect of: Crime and Disorder; Equality and Diversity; Health Inequalities; Area or Ward Affected; Consultation and Public Engagement. Any significant issues are set out below:

The implications of individual projects will be fully and properly assessed and approved prior to commencing. As with resources and risk assessment of other implications will be included as part of enhanced project delivery arrangements.

Area or Ward Affected

The Tendring4Growth corporate theme will include all Wards within the District.

PART 3 – SUPPORTING INFORMATION

BACKGROUND

1. Overall Approach

Tendring4Growth (T4G) was developed as an initial 'brand' to provide a framework for an event to promote Tendring at a Westminster. The event was held to showcase the economic development and regeneration opportunities in the District and the Tendring4Growth brand was developed to be used not only at the event but as a means of promoting the Council's wider Economic Development Strategy and to reinforce the Council's message that Tendring is a place for growth and opportunity. Further networking events have since taken place across the District using the brand to engage local businesses, culminating recently in the first Tendring4Growth Business Week.

Over 220 business representatives attended the network events on offer during the week and 120 new businesses were added to the T4G Business Database which now has over 800 engaged organisations listed on it. These tangible outcomes are clear indicators of the effectiveness of the T4G brand when engaging local organisations.

Tendring4Growth H has been established to act as a catalyst that draws together partners, local businesses and communities to ensure growth is sustained and that it benefits all who live and work in Tendring.

As well as providing guidelines relating to the brand and in what context it should be used, this paper also sets out how this brand can be used as a means of drawing together activities, projects and initiatives within the council that are linked to the Corporate Objectives.

Tendring4Growth will be a success if it is fully embedded corporately within the culture of the organisation at all levels (Members and Officers) and this will be achieved by developing linked principles and values (leadership tools; typically including strategies and policies) and then reinforcing these through practices and processes (management tools) including communications, training and service delivery.

This will ensure that any new developments were right for the organisation and in keeping with our existing values as set out in the Corporate Plan. Tendring4Growth will be successfully integrated into the culture of the organisation at individual, team and strategic level through consistent and effective communication at all levels.

This will be achieved through staff development processes (e.g. staff briefings, induction, training and performance appraisal) and the development of an online training module that all staff could access via self-service. This step is essential to ensure a consistent and proactive understanding and application of the T4G approach. Central to this will be to deliver practical Organisational Development activities:

Level	Communication Mechanism	
Individual	Induction Performance review/appraisal	Management Tools (Operational)
Team	Senior Managers Forum Management Team Department Team Meetings Departmental plans	
Organisation	Member Induction All Staff Briefings Intranet (Ping) All Member briefings Corporate Plan 2020-2024 Economic Development Strategy 2019	

2. Engaging and Supporting Businesses using the Tendring4Growth Approach

The business community is a key audience and the local businesses that TDC serves fall into four distinct categories.

- Looking to start up – Requiring information, advice and guidance, workshops and adviser support, mentoring and incubation spaces.
- Looking to secure business – Retaining a skilled workforce, financial advice, training & development.
- Looking to grow/scale up business – Needing advice on new premises, help with planning, innovation and funding.
- Inward Investment – businesses seeking to locate into Tendring

To service the needs of businesses, some support has already been developed and implemented using the T4G brand including:

- Free Business Updates Service
- Links to online tools and resources
- Inward Investment Support
- Networking events e.g. Breakfast events
- Partner events e.g. TC Group, BEST Growth Hub and Superfast Essex.

The Tendring4Growth Business Week in October 2019 comprised keynote speakers, networking activities and high profile events including the Jobs & Careers Fair and Blue Ribbon Business Awards. The week also provided an opportunity to re-state our objectives in respect of T4G and associated support to the local business community.

It is essential that there are tangible bottom line benefits for local businesses in respect of T4G and this will require additional investment in support services so that the offer to local firms is a credible one. It is proposed to put in place a 3 year commission to provide support for businesses across the district which will offer specialist advice for start-ups and growth companies.

3. Partnership & Stakeholder Working

Creating the inclusive growth that T4G seeks through partnership & investment is an ambition that can only be achieved by working with organisations whose aims and objectives are aligned to those of the Council.

Through work on the development of the emerging North Essex Economic Strategy, the Council's emerging Local Plan and Economic Development Strategy and work to secure the development of new garden communities (NEGC) the Council has established and reinforced links with a number of partner agencies that can help deliver T4G. Partners and Stakeholders include:

- Colchester Borough & Braintree District Councils
- Essex County Council
- Sector specific groups e.g. NEEG, ESB Care Sector Action Group
- Wider Tendring business base
- Haven Gateway Partnership
- FE & HE Providers
- FSB
- Colbea
- BEST Growth Hub
- Accountants
- Solicitors
- Banks
- Trade Associations
- Career Track
- SELEP

This list is by no means exhaustive but it demonstrates the wide range of partners who are essential to our economic development ambitions. Such external partner involvement in T4G would create significant PR for the Council and increase the credibility of the T4G brand.

4. External Impact

To the Council's external audience, T4G will provide clarity in respect of our offer to businesses and it will reinforce the awareness that Tendring is an area with growth potential. A funded T3G business support offer will further reinforce this message.

The Council's Economic Development Strategy identifies a range of strategic priorities and interventions that (if implemented) will transform the district's economy. Cabinet's adoption of the T4G philosophy will ensure that the entire organisation works to secure the outputs identified in the strategy and thereby support growth in the district's economy.

Attracting high value, high growth potential businesses to the district will result in new employment opportunities for local people and in the longer term, higher skilled, better paid jobs will be created in the district which will have a positive impact on the local economy and increase aspiration levels.

5. Internal Impact

Internally, the T4G approach will help to create a more joined up approach to achieving corporate priorities, with departments working more closely together, having established a shared sense of purpose with regard to the district's economy. Departments and Teams will work in partnership to create a healthier environment for growth and prosperity e.g. when working with businesses looking to relocate into the district and with established businesses wanting to grow.

This joined-up approach, critical to the successful implementation of the vision, will only be possible if policies, systems and processes (particularly in respect of people and performance) are developed with T4G vision in mind.

6. Demonstrating Success

Once fully embedded, the positive impact of Tendring4Growth will be seen in all Council departments. Staff will have a shared understanding of growth being reliant on internal collaboration and partnership and this will then be beneficial for the Council's 'customers'.

For example, a company looking to relocate to the District would benefit from a more joined up approach between departments and a co-ordinated approach to support. This may cover:

- Planning issues (Planning)
- Investment support (Regeneration)
- Skills support (Career Track)
- Support for relocating or attracting employees (Housing)

By ensuring a positive experience for businesses, the Council would create advocates for the District who would then convey the message that Tendring is a place for growth, thereby attracting further investment into the District.

It is intended actions to support delivery will be developed as part of annual Departmental Service Plans. In order to track progress and impact a set of Success Measures will be established for T4G, including outputs and outcomes from activities, and this will be reported through an Annual Report.

CURRENT POSITION

Currently the Tendring4Growth brand has been used to engage local businesses and promote the Council's business updates newsletter which has 804 subscribers, 683 of whom are local businesses. Regular networking events have been held culminating in the recent Business Week in October 2019. The newsletter is used to promote these as well as providing information on business advice, support and funding.

Following the initial event in Westminster in October 2018 marketing materials were produced including an information brochure and this has been circulated at networking meetings and at subsequent partner events. This publication was recently updated for the 2019 T4G Business Week.

The logo created for the October 2018 event is a valuable asset of the Tendring4Growth identity:



It is distinctive, representative of growth and ensures that Tendring District Council stands out in the marketplace and amongst its peers in North Essex.

Partners and businesses that have been 'exposed' to the brand have been overwhelmingly positive suggesting that there is merit in using the brand as a marketing device and a way of articulating the Council's growth ambitions.

Local communities and Tendring residents have had little direct exposure to T4G and yet many will have benefitted through growth focussed initiatives like the investment in the creation of new beaches and the annual air show which gives a boost to the economy.

Internally, T4G has had limited exposure to date and whilst presentations explaining the general approach have been given to the Senior Managers Forum and Management Team there has not been a further structured 'cascade' throughout the organisation, particularly at team and individual levels explaining the philosophy behind TENDRING4GROWTH.

It is at these levels that further work needs to take place to make T4G meaningful for all staff. This internal cultural development work is vital to ensuring that it is credible to partners, stakeholders, business and residents who deal with the Council on an ongoing basis.

Examples of Current TDC Corporate Delivery

Tendring4Growth's main objective is to promote growth through partnership and investment. This will be realised in different ways across the Council's services. Existing examples include:

- Ongoing corporate priorities which include: Jaywick Sands, North Essex Garden Communities, town centre place making, coastal economy & environment and improved digital connectivity - these are ongoing examples where the Council has invested significantly with a view to stimulating the local economy and improving residents quality of life.
- The Local Plan provides a framework for investment in housing and employment and Planning Services work closely with local developers to ensure that planned developments not only meet formal requirements but also fit with the growth aspirations of the District.
- Regeneration organise networking events for local businesses that highlight the advice, funding and support available to them. This support helps businesses to improve their processes and to grow in a sustainable manner. Support and advice is also made available in the form of the SME Growth Fund, sector specific projects (arts, care and energy), and B2B activity and via an online bulletin and this helps the Council to keep in regular contact with growth potential businesses.
- Housing and Environment carry out work that seeks to improve social housing stock that tackles homelessness and they are working with the private sector to deliver new houses. It also supports businesses through its regulatory activities e.g. food hygiene assessments which improve the local food and drink offering for residents and visitors. This helps grow vibrant and healthy communities.
- People & Performance are involved in projects with the CVST, Colchester Institute, Anglia Ruskin University and Career Track all of which can be said to have a growth focus as they are raising the aspirations and attainment of young people encouraging higher participation in further and higher education. Organisation wide co-ordination through T4G can help maximise the benefits of these projects and open them up to an even wider audience e.g. schools, local businesses and funders.
- Sport & Leisure (includes Tourism) work with partners to put on a range of high profile events e.g. Clacton air show, that draw visitors into the District thereby

boosting the local economy and also enhancing the District's reputation as a visitor destination. Sports related projects also help to improve the health and wellbeing of local residents and this in turn creates vibrant communities which are vital to the District.

- Procurement colleagues ensure that local businesses are able to do business with the Council in a manner that is fair and accessible. In encouraging colleagues across the Council to use local firms, Procurement is also helping to sustain the local economy.

The above examples illustrate the breadth and scope of operational impact that Tendring4Growth has right across the Council.

FURTHER HEADINGS RELEVANT TO THE REPORT
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There are none

BACKGROUND PAPERS FOR THE DECISION

There are none

APPENDICES

There are none

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COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

8 FEBRUARY 2021

RECOMMENDATIONS MONITORING REPORT

Recommendation(s) Including Date of Meeting and Minute Number	Actions Taken and Outcome	Completed, follow-up work required or added to Work Programme
<p>Date of meeting: 8 February 2021 Minute: 17</p> <p><u>MITIGATION MEASURES FOR IMPACT OF PUBLIC FIREWORK DISPLAYS</u></p> <p>Recommendation:</p> <ol style="list-style-type: none">1. The Council is made aware of the Government's response to the Petitions Committee.2. The material already available to the Council from Central Government be used as part of the public relations campaign for firework mitigation.3. The Chief Executive write a letter to Central Government in support of any measures coming forth to tighten the restrictions on licensable sales of fireworks.	<p>To be heard at Council on 16 March 2021</p> <p>An updated version of this document will be distributed with the outcome of the above meeting before the Committee meets.</p>	

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

8 FEBRUARY 2021

RECOMMENDATIONS MONITORING REPORT

<p>4. A channel is developed for information in relation to the illegal and underage sale of fireworks to be passed along through the Council to Trading Standards.</p>		
<p>Date of meeting: 8 February 2021 Minute: 18</p> <p><u>PRIORITY FOR ACTIONS 2021/22 AND MONITORING DELIVERY OF THOSE ACTIONS.</u></p> <p>Recommendations:</p> <ol style="list-style-type: none">1. Any specific schemes that Members wish to be considered be submitted to the appropriate Portfolio Holder for an initial evaluation and then submitted to Cabinet for its formal decision.2. Cabinet re-examines its position with the view to establishing a wider focus in relation to the expenditure of monies.	<p>To be heard at Cabinet on 19 March 2021</p> <p>An updated version of this document will be distributed with the outcome of the above meeting before the Committee meets.</p>	

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

8 FEBRUARY 2021

RECOMMENDATIONS MONITORING REPORT

<p>Date of meeting: 8 February 2021 Minute: 19</p> <p><u>PROTOCOL FOR CABINET AND OVERVIEW & SCRUTINY ROLES</u></p> <p>Recommendations:</p> <ol style="list-style-type: none">1. Full Council approves the draft Protocol for Cabinet and Overview and Scrutiny roles, as set out in Appendix B to the Portfolio Holder's report;2. the adopted Protocol be incorporated within Part 6 of the Council's Constitution; and3. The Constitution Review Working Party revisits the Committee structure in due course.	<p>To be heard at Council on 16 March 2021</p> <p>An updated version of this document will be distributed with the outcome of the above meeting before the Committee meets.</p>	
<p>Date of meeting: 30 November 2020 Minute: 5</p> <p><u>SCRUTINY OF THE TENDRING MENTAL HEALTH CLUB</u></p> <p>Recommendations:</p>	<p>On 19 February Cabinet noted the recommendations of the Community Leadership Overview and Scrutiny Committee and endorsed the comments of the Partnerships Portfolio Holder, in response thereto.</p> <p>The comments of the PfH were as follows.</p>	

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

8 FEBRUARY 2021

RECOMMENDATIONS MONITORING REPORT

<p>1. <i>the suggestion from the Chief Officer at Tendring Citizen's Advice Bureau that the Mental Health Hub services/reach could be expanded if premises closer to the Town Centre in Clacton could be found be actively supported.</i></p>	<p><i>"Thank you for your comments about the hard work of the Tendring Citizen's Advice Bureau. I understand that the Assistant Director, Buildings and Public Realm and Officers in the Regeneration Team have provided advice and guidance to Tendring's Citizen's Advice Bureau regarding alternative premises and sites across Clacton."</i></p>	
<p>Date of meeting: 30 November 2020 Minute: 6</p> <p><u>THE HEALTH PROVISION AND CARE RESPONSE</u></p> <p>Recommendation:</p> <ul style="list-style-type: none"> <i>the suggestion from the Chief Operating Officer for the North East Essex Clinical Commissioning Group (CCG) to create a forum across North East Essex that will allow Councillors to communicate the views of their constituents with the GP practice leads directly be supported and the</i> 	<p>On 19 February Cabinet noted the recommendations of the Community Leadership Overview and Scrutiny Committee and endorsed the comments of the Partnerships Portfolio Holder, in response thereto.</p> <p>The comments of the PfH were as follows.</p> <p><i>"The CCG are keen to create a forum across North East Essex for Councillors to be able to directly communicate the views of their constituents to GP practice leads and I warmly welcome this opportunity which I believe will allow our councillors to raise issues of concern and also understand the issues GPs face. It will</i></p>	

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

8 FEBRUARY 2021

RECOMMENDATIONS MONITORING REPORT

<p><i>CCG urged to implement this as soon as possible.</i></p> <ul style="list-style-type: none"><i>the continued hard work of the North East Essex Clinical Commissioning Group and local NHS providers, Dr Gogarty and the Public Health team at Essex County Council as well as this Council's redeployed/redirected staff supporting those in need due to Covid-19 restrictions be recognised.</i>	<p><i>also allow us to address together how we can support each other to achieve our shared aims. I am aware that our CCG wanted to progress this but I do understand in the current pandemic situation this has not been able to be delivered yet but look forward to future progress in this area”.</i></p>	
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COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

8 FEBRUARY 2021

RECOMMENDATIONS MONITORING REPORT

<p>Date of meeting: 28 September 2020 Minute: 105 Recommendation:</p> <p>It was RESOLVED that the Committee requires a report on pupil participation within the District and to that end requests that Officers invite the Assistant Director of Education at Essex County Council to attend a future meeting of the Committee in order to discuss this matter with Members.</p>	<p>Anastasia Simpson (Head of People, Performance and Projects) is in the process of arranging dates.</p>	<p>The Assistant Director for Partnerships has been requested to seek the information set out in the recommendation.</p> <p>In addition, and in response to the Committee Services Officer, Philippa Holliday, Assistant Director of Education has indicated that she can attend the Committee's meeting on 10th May 2021, where she can provide an update on the work of the Tendring Education Strategic Board. In response to the element of the recommendation on pupil participation within the District Clare Kershaw, Director of Education at the County Council, has indicated that the data is not available for 2020. If there are elements in respect of primary and secondary education in the district that the Committee wish to look at then these can be reflected back to Essex County Council for the report to the meeting on 10 May.</p>
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Community Leadership Overview and Scrutiny Committee (OSC)

Work Programme 2021/2022

SCRUTINY PROPOSALS FOR THE REMAINDER OF NEXT MUNICIPAL YEAR

Article 6.01 of the Council's Articles and Rule 7 of the Council's Overview and Scrutiny Procedure Rules both require each OSC to submit a work programme for the year ahead and a review of the previous year's activities to the Annual Meeting of the Council for approval.

The Committee will need to determine its programme for scrutiny in 2021/22; including items covered, the scope of the programmed reviews and whether Portfolio Holders or others are to be invited to present to them. Specific information requirements of Councillors to undertake the programmed reviews should also be identified as should any Councillor development needs.

The following have been identified to this point:

Date of Committee Meeting	Broad topic for examination	Matter to be examined and the purpose of the examination	Relevant Portfolio Holder(s)/Outside bod(y)(ies)	Relevant TDC Officer
8 February 2021	Mitigation Measures	Impact of Public Firework Displays. This meeting was rearranged from 18 January 2021 with the agreement of the Committee's Chairman	Essex County Council Trading Standards	Tim R Clarke
22 March 2021	Tendring4Growth (originally programmed for scrutiny at the 2	To enable the Committee to consider the Tendring4Growth underpinning theme in the new Corporate Plan. A report to Cabinet on this matter was submitted to its meeting on 24 January 2020 (item 8 in the agenda for that meeting).	Cllr Mary Newton Chamber of Commerce/	Paul Price

	December 2019 Committee meeting)	As identified in the 2019/20 work programme as needing to be arranged	Tendring Business Leaders Assoc./ Clacton Women in Business and others – representatives to be invited	
	Rail Fares – the economic and social impact of increases	Rail Fares – the annual increase in fares and the impact on residents and the affordability of commuting from the area. As identified by this Committee at its meeting on 13 January 2020 (Minute 87 refers)	Cllr Mary Newton TDC Transport Liaison Group Greater Anglia – representatives to be invited Ontrack Rail Users' Association – representatives to be invited	Paul Price
10 May 2021	Education	Update on the work of the Tendring Education Strategic Board.	Philippa Holliday, Assistant Director of Education	Anastasia Simpson
	Health	Health provision and care response update	Pam Green	Anastasia Simpson

SCRUTINY TO BE PROGRAMMED

Topic	Detail and Comments	Lead Officer(s)
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Education	<p>It was moved by Cllr Miles</p> <p>A report on pupil participation within the District and to that end requests that Officers invite the Assistant Director of Education at Essex County Council to attend a future meeting of the Committee in order to discuss this matter with Members.</p>	Anastasia Simpson
Private Rented Sector – conditions and improvements to conditions	<p>The use of the £100K grant funding received from the Government for a housing conditions survey in Jaywick Sands to help shape how the Council engages with landlords and improves conditions for anyone living in substandard accommodation.</p> <p>As identified by this Committee at its meeting on 13 January 2020 (Minute 87 refers)</p> <p>This item had been scheduled to be considered by the Committee at its 8 February 2021 meeting. However, a briefing paper circulated to Members of the Committee confirmed that there was no further action to be scrutinised due to the implications of the Covid-19 restrictions in 2020/21. With the agreement of the Chairman of the Committee the item was to be rescheduled in the Committee’s work programme.</p>	Tim R Clarke

Tackling Homelessness	<p>That the Community Leadership OSC be requested to consider adding the following to its work programme:</p> <p>b) A review of the Spendells proposed capital scheme and the contribution the scheme is intended to make to address homelessness.”</p> <p>As referred by the Resources and Services OSC on 8 January 2020 and accepted by this Committee on 13 January 2020 (Minute 87 refers).</p> <p>This item had been scheduled to be considered by the Committee at its 8 February 2021 meeting. However, a briefing paper circulated to Members of the Committee confirmed that there was no further action to be scrutinised due to the implications of the Covid-19 restrictions in 2020/21. With the agreement of the Chairman of the Committee the item was to be rescheduled in the Committee’s work programme.</p>	Tim R Clarke
Mental Health	<p>That the Community Leadership Overview and Scrutiny Committee be invited to consider the mental health support to residents” in view of the request to the Cabinet that it “...identify whether existing funding in the revenue budget and reserves, provisions and one-off sums enables the Council to support measures adequately to address the mental health needs</p>	Anastasia Simpson

	of the local population as we ultimately come out of covid-19 pandemic restrictions and if this is found to be insufficient to look to providing funding to achieve this.”	
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SCRUTINY UNDERTAKEN TO THIS POINT IN THE MUNICIPAL YEAR

28 September 2020	Community Safety	To consider elements of the work of statutory bodies and others to make communities safer and to ensure that the voices of local people are heard on policing and measure to detect and detect anti-social behaviour. Given the previous financial support of this Council for Operation Spider activity to provide a more visible police presence in Clacton town centre over the summer, the Committee is interested to look at the experience in 2020 where no identical Operation was jointly funded by this Council.	Cllr Lynda McWilliams Essex Police Homewatch/Community Safety Forums – representatives to be invited	28 September 2020

		<p>The Committee will also look at the instances of fly tipping over recent time and the extent to which occurrences are increasing or not, measures to deter fly tipping and detection and action against those who do fly tip. The Committee will look at the speed of response to fly tipping on public land.</p> <p>Within this work stream, the Committee will examine the extent of noise nuisance reports and whether or not these are increasing, the response to such reports and the outcomes in the forms of advice, seizure of equipment, reviews of licences, enforcement notices and prosecution of offenders</p> <p><i>In addition, the Committee will look at enforcement in respect of alcohol licensed premises including under age sales, proxy sales, fire safety, right to work and compliance with conditions. The extent to which advice is given, closure notices issued, reviews undertaken and prosecution of offenders will be considered by the Committee.</i></p> <p>The extent to which Homewatch (or other Watch) groups exist across the District, the information flow to and from them and the support they require will be examined.</p>	<p>)) This element is) deferred to the) meeting on 30) November 2020))</p>	
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		<p>To enable the Committee to scrutinise the work of the new/revived Multi-Agency Coordination Panel (MACP); that has the remit of examining enforcement powers and protocols between various agencies locally to ensure that the most effective response possible is put in place to a range of criminal and anti-social behaviour. The Committee envisages receiving a written report setting out the work of the MACP over the 6 or more months since it was (re-) established and the intentions for the following year. Indicators for success of the MCAP should be included with a commentary on progress towards those.</p> <p>As identified by this Committee at its meeting on 7 October 2019 (Minute 78 refers)</p>	<p>Cllr Lynda McWilliams Essex Police</p>	<p>Anastasia Simpson/Carol Magnus</p>
	Education of children	<p>Solely for information, the Committee will look at information by school as to whether (at the start of the autumn term) it is fully open to teach the full range of year groups or whether restrictions are in place that mean this is not the case.</p> <p>The information received may contribute to the debate on the other items at this meeting/the next meeting of the Committee.</p>	<p>Cllr Lynda McWilliams Essex County Council Education/Individual Schools and Academy Trusts</p>	<p>Anastasia Simpson/Carol Magnus</p>
	Mitigation Measures for Impact of Public Firework Displays	<p>Councillor Sue Honeywood's Motion To Council on 21 January 2020:</p> <p>"Fireworks are used by many people throughout the year to mark different events. While they can bring much enjoyment to some people, they can also cause</p>	<p>Essex County Council Trading Standards</p>	<p>Tim R Clarke</p>

		<p>significant problems and fear for other people and animals.</p> <p>This Council therefore resolves:</p> <ul style="list-style-type: none"> • to require all public firework displays within the local authority boundaries to be advertised in advance of the event, allowing residents to take precautions for their animals and vulnerable people; • to actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people — including the precautions that can be taken to mitigate risks; and • to encourage local suppliers of fireworks to stock “quieter” fireworks for public display.” 		
30 November 2020	Health and Wellbeing in the District	<p>In early 2021, an update in terms of the progress made to reduce deprivation locally, to address key health measures including through the intended integrated neighbourhood team for Tendring South. The update should also include the position on funding for primary care provision from the Clacton Hospital site and the operation of the reconfigured GP services from Kennedy House, Kennedy Way, Clacton-on-Sea. As identified by this Committee at its meeting on 13 January 2020 (Minute 84 refers)</p>	<p>Cllr Lynda McWilliams</p> <p>Health Alliance, Clinical Commissioning Group</p>	John Fox
		<p>The Committee will look at the Covid-19 measures to control the spread of the virus, identify and ensure those exposed to it are isolated, to protect the most at risk. This work stream will look at plans to respond locally to a second wave of the virus and the overlapping</p>	<p>Cllr Lynda McWilliams</p> <p>Health Alliance, Clinical Commissioning</p>	John Fox

		<p>considerations of preparations and precautions associated with seasonal flu.</p> <p>The extent to which Community Groups and volunteers are able to support the most vulnerable across the District during the Covid-19 pandemic, the information flow to and from those groups and the support they require will be examined.</p>	<p>Group/ECC Public Health</p> <p>Community Groups providing support to those shielding/most vulnerable during the pandemic – representatives to be invited</p>	
		<p>That the Community Leadership OSC be requested to consider adding the following to its work programme:</p> <p>a) The funding and outcomes of the Mental Health Hub; and</p> <p>As referred by the Resources and Services OSC on 8 January 2020 and accepted by this Committee on 13 January 2020 (Minute 87 refers).</p>	<p>Cllr Lynda McWilliams</p> <p>Melanie Hammond, chief executive of The Mental Health Hub</p>	<p>Anastasia Simpson/Carol Magnus</p>
		<p><i>The Committee will also look at the deferred element from the Community Safety Theme (on Alcohol Licensing) identified above for the 29 September meeting.</i></p>		<p>Karen Townsend</p>

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